



**REGION OF WINDSOR AND WEST HANTS MUNICIPALITY
CO-ORDINATING COMMITTEE**
Meeting Agenda
Monday, July 22, 2019 – 6:00 p.m.
Windsor Council Chambers, 100 King St., Windsor NS



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- 1. CALL TO ORDER**
 - 2. APPROVAL OF AGENDA**
 - 3. APPROVAL OF MINUTES** – Meeting of July 8, 2019
 - 4. DELEGATIONS / PRESENTATIONS (if any)**
 - (a) Pension Plan Merger
 - (i) Presentation / Rick McCulloch
 - (ii) Recommendation Report / Martin Laycock
 - 5. BUSINESS ARISING FROM PREVIOUS MINUTES (if any)**
 - (a) Project Work Plan Updates / Co-ordinator
 - (b) Co-ordinating Committee Meetings – Dates going forward
 - 6. STAFF REPORTS (if any)**
 - 7. BILL 55, SECTION 12 ITEMS**
 - (a) 2019- 2020 Gas Tax Grants - Recommendation Report
 - (b) 2019-2020 Temporary Borrowing Resolution
 - 8. ADDITIONS TO THE AGENDA**
 - 9. IN-CAMERA (if any)**
 - (a) Contract Negotiations
 - 10. NEXT CO-ORDINATING COMMITTEE MEETING DATE(S) & ADJOURNMENT**



REGION OF WINDSOR AND WEST HANTS MUNICIPALITY
CO-ORDINATING COMMITTEE
 Meeting Minutes
 Monday, July 8, 2019 – 6:00 p.m.
 West Hants Council Chambers, 76 Morison Drive., Windsor NS



ATTENDANCE

Co-ordinating Committee Members

Kevin Latimer	Co-ordinator, Chair
Anna Allen	Mayor, Town of Windsor
Laurie Murley	Deputy Mayor, Town of Windsor
Abraham Zebian	Warden, Municipality of the District of West Hants
Paul Morton	Councillor, Municipality of the District of West Hants

Staff/Alternate Committee Members

Martin Laycock	CAO, Municipality of the District of West Hants
Todd Richard	Interim CAO, Town of Windsor
Louis Coutinho	Consolidation Consultant, Town of Windsor
John Bregante	Councillor/Alternate Co-ordinating Committee Member, Town of Windsor
Shannon Bennett	Department of Municipal Affairs
Jennifer Daniels	Councillor/Alternate Co-ordinating Committee Member, Municipality of the District of West Hants
Donna Jones	Project Administrator

1. CALL TO ORDER – Co-ordinator Latimer called the meeting to order at 6:04pm. He welcomed everyone that was there in person. Noted that due to technical difficulties the meeting was not available via Facebook this evening. Co-ordinator Latimer congratulated Todd Richard on his appointment as Interim CAO for the Town of Windsor. Noted that Louis Coutinho retired as of June 28th but would be staying on as a liaison with the Town of Windsor with the Co-ordinating Committee going forward.

2. APPROVAL OF AGENDA – Additions and/or Deletions

**MOVED/SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED.
 MOTION CARRIED**

3. APPROVAL OF MINUTES – Meeting of June 17, 2019

MOVED/SECONDED THAT THE MINUTES BE APPROVED AS AMENDED. MOTION CARRIED

4. DELEGATIONS / PRESENTATIONS (if any)

- None

5. BUSINESS ARISING FROM PREVIOUS MINUTES

(a) Work Plan Update:

Asset Management

- Interim CAO Richard provided an update on Asset Management. Noted that work is progressing fairly well. Noted that the Asset Management workshop was attended by the staff from the Town of Windsor and the Municipality of West Hants as well as elected officials. The outcome from the workshop was a draft policy on Asset Management.
- Advised that after some work, a plan will be coming forward to the Co-ordinating Committee on the Asset Management Policy and noted that there will be more workshops held in the fall including a Level of Service Workshop and a Risk Management Workshop. Advised that these workshops were open to the staff and elected officials if they would like to attend.
- Mapping and Data Collection is ongoing and currently being reviewed by the staff of both units to ensure accuracy. Noted that Building Assessment surveys are ongoing.
- Co-ordinator Latimer asked Interim CAO Richard if Hatch could come back to the committee in the fall to provide a detailed update.
- Mayor Allen stated that the workshop was informative.
- Councilor Daniels noted that the Level of Service Workshop sounded interesting and was hopeful that a lot of the councilors' attend. Stated that she felt it would be a good workshop for the new councilors.

Communications

- CAO Laycock provided an update on the Communications Plan. Noted that the new website was launched in June and that flyers went out and that radio spots would be happening.
- Stated that there have been two community events held to date where members of the community were engaged to fill out surveys. First event was held in Hantsport which resulted in 98 surveys being completed. Second event was held at the Farmers Market on July 7th, which resulted in 86 survey respondents.
- Some challenges around staff updating the website until training is provided. Noted that in the interim, Prime Creative has updated the website as needed. Also noted challenges around internet access, which will be remedied by the purchase of iPads that can be enabled and taken to future events.
- CAO Laycock stated that volunteers working at the events should be restricted to a two-hour maximum per shift.
- Noted that once the third event is held on August 3rd, (Avon River Days), the data collected could start to be monitored to determine some results and find commonalities moving forward.
- Mayor Allen asked if more events were going to be held at the Farmers Market as not necessarily the same people each week. CAO Laycock advised that they would like to, but it would be dependent on staff availability. Encouraged the Elected Officials to volunteer and work the events to help out.
- CAO Laycock also noted that it was clear that the events were creating an interest in the consolidation and that residents want to contribute.
- Discussions were held around how many surveys could be collected and if there was a need to set a goal to be reached. 1000 responses were agreed upon.
- Co-ordinator Latimer asked if there was feedback from the surveys around a name for the new Regional Municipality. Mayor Allen suggested putting it out to the schools in September to get the students to participate in coming up with a name. CAO Laycock suggested waiting until a few common themes emerge from the surveys and then putting those out to choose from.
- Co-ordinator Latimer commented that the Committee to date is doing a good job at the getting the message out around consolidation. Noted that one area to be more focused on is the

business community for both West Hants and Windsor and finding ways for the new municipality to support existing businesses. Asked the Committee if there was something more or something further they could be doing over the next 30 to 90 days to reach out and let the business community know that the committee would like to hear from them as well.

- Mayor Allen advised that there is the Windsor Business Enhancement Society. Noted that they could extend an invite to the broader community with the possibility of them coming to a session and updating them on areas that we could use their input on.
- Mayor Allen to provide a point person to the Co-ordinator for the Windsor Business Enhancement Society.
- Warden Zebian noted that it would be important to engage the business community on their thoughts going forward and maybe put invites out to their top five employers in the region.
- Discussion were held around input for the upcoming July newsletter and what information should be submitted for inclusion. CAO Laycock advised that the newsletters would be published quarterly but could be bumped up if there was a need.

NSUARB Hearing

- Co-ordinator Latimer updated the Committee on the hearings held in the West Hants Council Chambers on June 24th and 25th.
- Noted that there were three panels called by the Co-ordinator as witnesses. First panel was the two CAO's, second was John Heseltine with Stantec and lastly was Professor Baxter.
- Think Hantsport Innovative Development Association (THIDA) presented their case, Board asked questions and then heard the final arguments.
- Co-ordinator Latimer noted that the Board is expected to get back to the Committee by mid-August on council size and polling districts.

(b) Dalhousie University – Management Without Borders Update

- Co-ordinator Latimer reviewed the submission he prepared and sent to Dalhousie University regarding their multi-disciplined Management Without Borders Program. Includes students from the MBA, MPA program as well as the Planning School.
- Advised the Committee that they are not committed yet but would hear back from the University in the next couple of weeks and come back to the committee with an update.
- Mayor Allen noted that the Province was to document the process of the consolidation as a model to possibly be used for other municipalities going forward and wondered if that is what the students would be working on as well. Co-ordinator Latimer advised that it was not yet determined exactly what piece of the work the students would be working on, but it would include key performance indicators to assess the outcomes of the consolidation going forward.
- Ms. Bennett noted that there are a couple pieces to look at, documentation of the process and looking at longer term goals. Ensuring there is a step by step evaluation of the processes at the end of the consolidation. Would wait to see what part Dalhousie plays in the overall documentation of the work to ensure there is not overlapping of work.
- Co-ordinator Latimer also noted that there would be no cost associated with the work that the Dalhousie students provide nor for his time in relation to this part of the project.

(c) Letter to Minister

- Co-ordinator Latimer asks Interim CAO Richard to update the committee members regarding the item noted in Section 7 (a) of the June 17th meeting regarding cost implications of the New Trunk Highway.
- Interim CAO Richard indicated that a letter was sent to the Minister of TIR from the Mayor requesting a meeting. The Town has heard back and there is a meeting schedule for August 6th in Halifax. Interim CAO Richard noted that he would like to present at that meeting as well as his

Director of Public Works and felt that there should also be a presence from West Hants staff or the Warden. Warden Zebian advised that he would like to offer his support and attend the meeting.

6. STAFF REPORTS (if any)

- None

7. BILL 55, SECTION 12 ITEMS

(a) Fire Services RFP – Recommendation Report

- CAO Laycock provided an overview of the Recommendation Report put forward for consideration regarding the Fire Services RFP.
- Deputy Mayor Murley wanted to know what staff's comfort level was regarding the scoring of the technical portion of the RFP where it was so close. CAO Laycock replied that it was a very significant RFP and that they asked the proponents to come back with an RFP that they could manage regarding timelines and within budget.
- Mayor Allen asked who was doing the Asset Mapping of all the fire departments. CAO Laycock advised that the proponent in the Recommendation Report would be doing that work. Noted that there may be some overlapping as the Brooklyn Fire Department and Hantsport Fire Department buildings are owned by the Municipality of West Hants so some of the assets could be included in the Asset Management work being done by Hatch.
- CAO Laycock advised that they have a work plan that was part of the RFP response and that he would forward to Project Administrator Jones to incorporate into the Work Plan for the Co-ordinating Committee.

MOVED/SECONDED THAT THE CO-ORDINATING COMMITTEE AWARD RFP #CCWWHMUN19-06 TO GOUDREULT ASSOCIATES IN THE AMOUNT OF \$61,305 PLUS HST FOR THE REGIONAL FIRE SERVICES REQUEST FOR PROPOSALS. MOTION CARRIED

8. ADDITIONS TO THE AGENDA – if any

- None

9. IN-CAMERA (if any)

(a) Executive Search – CAO Decision

Those that remained for the in-camera session included the Co-ordinating Committee members, Alternate Committee members Bregante and Daniels, CAO Laycock, Interim CAO Richard, Consolidation Consultant Coutinho, Shannon Bennett, DMA, and Project Administrator Jones.

MOVED/SECONDED THAT AT 6:55PM, THE MEETING MOVED IN-CAMERA TO DISCUSS THE CAO/EXECUTIVE SEARCH DECISION. MOTION CARRIED

MOVED/SECONDED THAT AT 9:07PM, THE MEETING MOVED OUT OF IN-CAMERA. MOTION CARRIED

Regular Open Meeting Re-convened at 9:08pm

- 10. NEXT CO-ORDINATING COMMITTEE MEETING DATE(S) & ADJOURNMENT** – Next meeting is scheduled for 6:00 pm Monday July 22, 2019 in the Windsor Council Chambers.

MOVED/SECONDED THAT AT 9:09PM THE CO-ORDINATING COMMITTEE MEETING BE ADJOURNED. MOTION CARRIED

Chair

Project Administrator



**CO-ORDINATING COMMITTEE OF THE REGION OF WINDSOR AND WEST HANTS MUNICIPALITY
RECOMMENDATION REPORT**

To: Members of the Co-ordinating Committee

Submitted by: _____
Martin Laycock, Chief Administrative Officer

Todd Richard, Interim Chief Administrative Officer

Date: July 22, 2019

Subject: Pension Plan Merger

Origin:

The *Region of Windsor and West Hants Municipality Act* Section 9 (3) stated that pension plan must be created to replace any pension plan currently established.

Legislative Authority:

Municipal Government Act - Part II, Administration, Pension plans, 45

Region of Windsor and West Hants Municipality Act - 9 (3), 15 (6), and 15 (7)

Recommendation:

It is recommended:

...that the Co-ordinating Committee approve the merger of the Municipality of the District of West Hants and Town of Windsor pension plans and that they be managed by Manulife Financial.

Background:

Under section 9 (3) of the *Region of Windsor and West Hants Municipality Act*, the Co-ordinating Committee of the new Regional Municipality is responsible for establishing a new pension plan for the new regional government. Staff from Windsor and West Hants retained Mr. Rick McCulloch CFP, FCSI, RPA, FMA, who is the Town of Windsor's Pension-Benefit consultant, to search for a new carrier for both Municipal units. He provided this service at no direct cost to the Municipal units.

In his selection process, Mr. McCulloch went to the major pension companies to review their products and services. His task was to find the carrier that would most appropriately serve employees of Windsor and West Hants. Consideration would have to be given to which pension plan could provide a wide variety of investment choices, has tools for asset allocation and retirement planning, and personnel to help with communications and answering questions on asset allocation (investment decision-making). Part of the consideration on selecting a plan was also to ensure that employees were given the best advice and help in making investment decisions.

Discussion:

Several major carriers were contacted, and an analysis was undertaken which resulted in Great West Life and Manulife being the top two pension plan providers, who were also coincidentally the carriers for the two existing plans. While both carriers are very comparable in stature and product offering, it made good sense to choose between the two lessening the need to create an overall "new" plan.

Mr. McCulloch presented the results of his findings to a Windsor/West Hants pension working group. The presentation provided an analysis of available funds, their rates of return, and the financial stability of the firm. In addition, the management fees charged by the firms were reviewed. It was found that currently West Hants had significantly lower rates than the market norm and Mr. McCulloch was able to negotiate the rates even lower. Upon review of what Mr. McCulloch presented, it was evident that merging the two pension plans under Manulife was in the best interest of all employees. This merger will have little to no impact on the employees of West Hants as they are already with Manulife. Employees of the Town of Windsor will have their assets moved from Great West Life to Manulife, but there will be little to no impact on them in doing so. All employees will benefit from lower management fees on their investments and West Hants employees will now have access to a dedicated resource in Mr. McCulloch to assist with any pension related matters.

Based on the presentation by Mr. McCulloch, the working group approved the merger of the two pension plans under Manulife. After approval from the working group, Mr. McCulloch presented the

same information to the Windsor and West Hants Pension Committees. The proposal to merge the two-pension plan was unanimously approved by both Committees.

It is important to note that the proposed merger of the two pension plans will require approval of the Nova Scotia Superintendent of Pensions at time of execution. In addition, the Councils of the Town of Windsor and the Municipality of West Hants have approved the merger of the two pensions allowing it to occur in September/October of this year.

Financial Implications:

Both Windsor and West Hants employees are in a defined contribution plan. Currently both units provide a 6% matching contribution. This merger would not impact this and as a result there are no financial implications to the Regional Municipality.

Alternatives:

1. The Co-ordinating Committee could choose not to support the merger and ask staff to carry out a new search for pension solutions.

Attachments:

- None
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Report Prepared by: _____
Martin Laycock, Chief Administrative Officer, West Hants

Report Reviewed by: _____
Todd Richard, Interim Chief Administrative Officer, Windsor



CO-ORDINATING COMMITTEE OF THE REGION OF WINDSOR AND WEST HANTS MUNICIPALITY RECOMMENDATION REPORT

To: Members of the Co-ordinating Committee

Submitted by: _____
Martin Laycock, CAO, Municipality of West Hants

Todd Richard, Interim CAO, Town of Windsor

Date: July 22, 2019

Subject: 2019-2020 Gas Tax Grants

ORIGIN

Municipality of the District of West Hants 2019-2020 approved Gas Tax grants.

LEGISLATIVE AUTHORITY

Region of Windsor and West Hants Municipality Act, Section 12 (b) enter into any lease, contract or other commitment that has effect after, or a term extending beyond, March 31, 2020; (e) expend any funds from an operating or capital reserve fund, and after the incorporation date the council shall apply any reserve funds of a municipal government for the benefit of the residents of the area of the former municipal government,

Municipal Government Act, Part IV Finance, Power to Expend, section 65

RECOMMENDATION

It is recommended that:

...the Coordinating Committee approve the use of \$157,600 of Gas Tax to fund upgrades to the GFL Newport Rink heating system to a geothermal system to improve energy efficiency.

...the Coordinating Committee approve the use of \$19,160 of Gas Tax to fund bathroom upgrades in the Hantsport & Area Historical Society building to improve accessibility.

...the Coordinating Committee approve the use of \$10,000 of Gas Tax to fund heating upgrades to heat pumps for the Hantsport Baptist Church to improve energy efficiency.

...the Coordinating Committee approve \$8,000 to be taken from West Hants General Operations for accessible picnic tables.

...the Coordinating Committee approve the use of \$10,000 of Gas Tax to fund heating upgrades to heat pumps for the Ste. Croix Community Hall to improve energy efficiency.

...the Coordinating Committee approve the use of \$10,000 of Gas Tax to fund insulation upgrades to the Bramber New Horizons building to improve energy efficiency.

...the Coordinating Committee approve the use of \$8,000 of Gas Tax to fund upgrades to the Pisiqid Canoe Club flooring to improve recreational services.

...the Coordinating Committee approve a maximum of \$13,500 from the Gas Tax reserve for Avon River Heritage Society to purchase and install two heat pumps that have critical components raised at least 2 meters from the ground.

...the Coordinating Committee approve up to \$15,000 of West Hants Gas Tax to fund heating upgrades to heat pumps for the Falmouth Community Hall to improve energy efficiency.

...the Coordinating Committee approve up to \$15,000 of West Hants Gas Tax to fund roofing upgrades to for the Sweets Corner Community Hall to improve availability and use of the community facility.

... the Coordinating Committee approve \$50,000 of West Hants Gas Tax fund for upgrades to the Hants County Exhibition sprinkler system.

Background:

Organizations submitted grant applications to upgrade features of their facilities to make them more energy efficient, accessible, and improve access to recreation and community events. The 2019-20 grant requests were first presented at the May 21, 2019 West Hants Committee of the Whole and were approved by West Hants Council on June 11, 2019. Additional Gas Tax grant requests from the Windsor Agricultural Society, the Falmouth Community Hall, and the Sweets Corner Community Hall fell outside the regular granting process but were approved by West Hants Council.

Discussion:

As per Gas Tax requirements, should the Co-ordinating Committee approve the motions stated above, the Municipality of West Hants will enter into an agreement with the groups based on the terms and conditions required under the Gas Tax agreement. This includes ensuring the organizations continue to operate the facility for the same purpose as stated in the application for up to 10 years. Failing to do this will require the organizations to reimburse the Municipality for the funds at a prorated rate, based on years of use.

The Co-ordinating Committee should note that in West Hants’s Procurement and Tendering Policy, which is the policy the Committee is using, grants to community groups, organizations, club or non-profits that exceed \$25,000 must use a procurement practice which meets or exceeds those used by the Municipality. This would only apply to the grant awarded to GFL Newport Rink.

Financial Implications:

There is currently over \$4 million in the West Hants Gas Tax fund, with an additional \$1.5 million expected this year. The total grants request is \$316,260. Although no binding commitment has been made, West Hants Council has earmarked \$3 million of Gas Tax towards rural highspeed internet. The ongoing draw on the Gas Tax fund should be something that the Co-ordinating Committee monitors in the coming months.

Alternatives:

1. Coordinating Committee may reject one or more of the proposed grants.
2. Coordinating Committee may choose not to fund any of these grants.

ATTACHMENTS

None

Report Prepared by: _____
Martin Laycock, Chief Administrative Officer

Report Reviewed by: _____
Todd Richard, Interim Chief Administrative Officer



**CO-ORDINATING COMMITTEE OF THE REGION OF WINDSOR AND WEST HANTS
MUNICIPALITY
RECOMMENDATION REPORT**

To: Members of the Co-ordinating Committee

Submitted by: _____
Martin Laycock, CAO, Municipality of West Hants

Todd Richard, Interim CAO, Town of Windsor

Date: July 22, 2019

Subject: 2019-2020 Temporary Borrowing Resolutions

Origin:

Approved capital purchases

Legislative Authority:

Municipal Government Act, Part VI, Power to Spend Money 65 & Power to borrow money 66

Region of Windsor and West Hants Municipality Act, Section 12 (b) enter into any lease, contract or other commitment that has effect after, or a term extending beyond, March 31, 2020;

Recommendation:

It is recommended that..

...Council approves a temporary borrowing resolution 19/20-02 in the amount of \$2,625,000, for Hantsport Fire Department Station.

...Council approves a temporary borrowing resolution 19/20-04 in the amount of \$41,500, for radios for the Brooklyn Fire Department station 1 and 2 and for jaws of life equipment for South West Hants Fire Department.

Background:

A Temporary Borrowing Resolution (TBR) is a required step in the process to secure the necessary borrowing to support the purchase of items of significant cost required by the Municipality. A TBR requires Council's and Co-ordinating Committee approval to move forward.

West Hants Council approved the purchase of the supply tracked mini excavator for public works and jaws of life for the South West Hants Fire Department during the 2018-19 budget deliberations following a presentation and discussion.

West Hants Council approved to build a new Hantsport Fire Stations during the 2019-20 budget deliberations following a presentation and discussion.

At the May 7th West Hants Council meeting, Council approved a motion to purchase radios for Brooklyn Station 1 and 2 for a maximum amount of \$24,500.

Discussion:

TBR 19/20-02

During the 2019-20 budget deliberations, Council approved the construction of a new fire station for the Hantsport Fire Station due to on-going capacity issues and safety concerns. This capital expenditure is contingent on the results of Fire Services RFP being conducted by the Co-ordinating Committee and the approval of the Municipality of Kings County area rate approval.

It is important to note for the Co-ordinating Committee that approval of the TBR does not commit the new Regional Municipality to the construction of the new Fire Station. Staff would be required to come back to the Co-ordinating Committee for formal approval of any new fire station in Hantsport. The approval of the TBR simply allows staff to move forward in an expedited manner should the fire station be approved by the Co-ordinating Committee.

TBR 19/20-04

This TBR includes debt servicing for jaws of life for South West Hants Fire that was approved by West Hants Council in the 2018-19 budget. As a result, this portion of the TBR does not require Co-ordinating Committee approval. However, the purchase of radios for Brooklyn Fire Station 1 and 2 is combined in this TBR and does require Co-ordinating Committee approval. The radios were first presented during the 2019-20 budget deliberations in the Municipal Fire Services budgets. It was re-presented to Council on May 14th, after being removed from the approved budget. Council approved the purchase of radios for a total of \$24,500.

Financial Implications:

The full financing charges for the Hantsport Fire Station already makes up part of the current West Hants fiscal year budget, so there will be no impact on the approved budget.

The debt servicing payments of \$3,020 for the radios for the Brooklyn Fire department will be added to the Municipal Fire Services budget and will be financed over 10 years. This will have a negative effect on the West Hants budget.

Alternatives:

1. Co-ordinating Committee could reject one or more of the proposed TBR's

Attachments:

- TBR 19/20-02
 - TBR 19/20-04
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Report Prepared by: _____
Martin Laycock, Chief Administrative Officer

Report Reviewed by: _____
Todd Richard, Interim Chief Administrative Officer

MUNICIPALITY OF THE DISTRICT OF WEST HANTS

TEMPORARY BORROWING RESOLUTION

\$2,625,000

File No. 19/20-02
Hantsport Fire Station

WHEREAS Section 66 of the Municipal Government Act provides that the Municipality of the District of West Hants, subject to the approval of the Minister of Municipal Affairs, may borrow to expend funds for a capital purpose authorized by statute;

AND WHEREAS the Town of Wolfville has adopted a capital budget for this fiscal year as required by Section 65 of the Municipal Government Act and are so authorized to expend funds for capital purpose as identified in their capital budget;

BE IT THEREFORE RESOLVED

THAT under the authority of Section 66 of the Municipal Government Act, the Municipality borrow a sum or sums not exceeding Two Million Six Hundred Twenty-Five Thousand Dollars (\$2,625,000) in total for the purpose set out above, subject to the approval of the Minister of Municipal Affairs;

THAT the sum be borrowed by the issue and sale of debentures of the Municipality to such an amount as the Council deems necessary;

THAT the issue of debentures be postponed pursuant to Section 92 of the Municipal Government Act and that the Municipality borrow from time to time a sum or sums not exceeding Two Million Six Hundred Twenty-Five Thousand Dollars (\$2,625,000) in total from any chartered bank or trust company doing business in Nova Scotia;

THAT the sum be borrowed for a period not exceeding Twelve (12) Months from the date of the approval of the Minister of Municipal Affairs of this resolution;

THAT the interest payable on the borrowing be paid at a rate to be agreed upon; and

THAT the amount borrowed be repaid from the proceeds of the debentures when sold.

THIS IS TO CERTIFY that the foregoing is a true copy of a resolution duly passed at a meeting of the Council of the Municipality of the District of West Hants held on the day of _____ 2019.

GIVEN under the hands of the Warden and the Clerk and under the seal of the Municipality this day of _____ 2019.

Warden

Clerk

For DMA Use Only

MUNICIPALITY OF THE DISTRICT OF WEST HANTS

TEMPORARY BORROWING RESOLUTION

\$41,500

File No. 19/20-04
Fire Equipment

WHEREAS Section 66 of the Municipal Government Act provides that the Municipality of the District of West Hants, subject to the approval of the Minister of Municipal Affairs, may borrow to expend funds for a capital purpose authorized by statute;

AND WHEREAS the Town of Wolfville has adopted a capital budget for this fiscal year as required by Section 65 of the Municipal Government Act and are so authorized to expend funds for capital purpose as identified in their capital budget;

AND WHEREAS the specific amounts and descriptions of the projects are contained in Schedule "A" (attached);

BE IT THEREFORE RESOLVED

THAT under the authority of Section 66 of the Municipal Government Act, the Municipality borrow a sum or sums not exceeding Forty-One Thousand Five Hundred Dollars (\$41,500) in total for the purpose set out above, subject to the approval of the Minister of Municipal Affairs;

THAT the sum be borrowed by the issue and sale of debentures of the Municipality to such an amount as the Council deems necessary;

THAT the issue of debentures be postponed pursuant to Section 92 of the Municipal Government Act and that the Municipality borrow from time to time a sum or sums not exceeding Forty-One Thousand Five Hundred Dollars (\$41,500) in total from any chartered bank or trust company doing business in Nova Scotia;

THAT the sum be borrowed for a period not exceeding Twelve (12) Months from the date of the approval of the Minister of Municipal Affairs of this resolution;

THAT the interest payable on the borrowing be paid at a rate to be agreed upon; and

THAT the amount borrowed be repaid from the proceeds of the debentures when sold.

THIS IS TO CERTIFY that the foregoing is a true copy of a resolution duly passed at a meeting of the Council of the Municipality of the District of West Hants held on the day of _____ 2019.

GIVEN under the hands of the Warden and the Clerk and under the seal of the Municipality this day of _____ 2019.

Warden

Clerk

For DMA Use Only

TEMPORARY BORROWING RESOLUTION

SCHEDULE 'A'

\$41,500

File No. 19/20-04
Fire Equipment

Jaws of Life
BFD Radios

\$17,000
\$24,500

Total

\$41,500